

Town of Carthage, Tennessee
Invitation to Bid for Replacement of HVAC Ductwork at
City Hall - 314 Spring Street Carthage, Tennessee

RECEIPT OF PROPOSALS

Sealed Proposals will be received by the Town of Carthage Tennessee, for the replacement of existing ductwork at the City Hall, Carthage, Tennessee 37030, on or before August 27, 2026 at 10:00 a.m., C.D.T.

- Safe removal and lawful disposal of all existing damaged, deteriorated, or contaminated ductwork.
- Furnishing and installation of new trunk lines, flexible branch ductwork, duct board, and/or sheet metal ductwork, as required.
- Replacement of supply diffusers, return grilles, boots, collars, balancing dampers, and other necessary components to ensure a complete and functional system.
- Replacement of gas furnaces and hooking to existing coils.
- Post-installation pressure testing, correction of duct leakage deficiencies, system balancing, and verification of proper airflow.
- Identification, abatement, removal, and disposal of asbestos-containing materials or other hazardous materials, if encountered and as required by applicable federal, state, and local regulations.

To minimize disruption to Town operations, all work shall be performed during non-business hours. **Weekend completion is strongly preferred.**

The envelope containing the proposal must be sealed and plainly marked "Town of Carthage 2026 HVAC Ductwork". The sealed bids, invited by the Town of Carthage, will be received at P. O. Box 259 or 314 Spring Street, Carthage, Tennessee 37030, until August 27, 2026, 10:00 am. C.D.T. at which time they will be opened and publicly read aloud.

Contractors are encouraged to perform a site evaluation.

Any questions concerning this bid should be directed to Roger Boles, Public Works Foreman, Public Works Department at (615) 735-1881 Extension 210.

The Town of Carthage reserves the right to reject any and/or all bids and to waive formalities. Only qualified bidders should submit bids. The Town of Carthage will comply with all non-discrimination laws.

Sam Gray, Mayor,
Town of Carthage