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Meter Reading	

TOWN OF CARTHAGE
615.735.1881 ext. 202
deputyclerk@townofcarthagetn.gov
APPLICATION FOR SERVICE RCPT # _____

NAME: _____ PHONE NUMBER: _____
SOCIAL SECURITY #: _____
EMAIL: _____
EMPLOYER: _____ EMPLOYER PHONE #: _____
DATE SERVICE REQUESTED: _____
ADDRESS FOR SERVICE: _____
MAILING ADDRESS: (if different from above)

RENTER: _____ COPY OF LEASE _____

OWNER: _____ COPY OF DEED _____

DEPOSIT: \$ _____

DOES PROPERTY HAVE TRASH CAN _____

METER FEE: \$ _____

BANK DRAFT YES NO

TAP FEE: \$ _____

PREVIOUS SERVICE YES NO

OTHER: \$ _____

LEAK PROTECTION YES NO

TOTAL DUE: \$ _____

LINE PROTECTION YES NO

I HEREBY AGREE TO THE ABOVE FEES FOR NEW SERVICE AT THE ADDRESS LISTED. I ALSO AGREE THE INFORMATION I HAVE PROVIDED IS ACCURATE. UPON SIGNING THIS APPLICATION, I (WE) AGREE TO ABIDE THE TOWN OF CARTHAGE WATER DEPARTMENTS POLICIES, RULES AND REGULATIONS AND TO PAY ALL MONIES OWED TO THE DEPARTMENT FOR THIS ACCOUNT. I CERTIFY THAT I HAVE RECEIVED A COPY OF THIS DOCUMENT.

APPLICANT: _____ DATE: _____

TOWN REP: _____ DATE: _____

BILLS ARE DUE AND PAYABLE AT CITY HALL BY THE 15TH OF EACH MONTH WITHOUT PENALTY. PENALTY WILL ASSESS ON THE 16TH OF THE MONTH. SERVICE MAY BE DISCONNECTED FOR NON-PAYMENT AFTER THE 20TH OF THE MONTH IN WHICH YOUR BILL IS DUE. A \$50.00 RECONNECTION FEE WILL APPLY. AN AFTER-HOURS NIGHT DROP IS AVAILABLE, 24/7. PLEASE PRESENT ENTIRE BILL WITH PAYMENT. FAILURE TO RECEIVE A BILL DOES NOT RELIEVE CONSUMER OF PAYMENT. THERE WILL BE A \$1.00 DUPLICATE BILL SERVICE CHARGE TO ANY CUSTOMER WHO PRESENTS THEMSELVES TO CITY HALL WITHOUT THEIR ORIGINAL BILL. THERE IS A \$3.50 CONVENIENCE FEE FOR DEBIT/CREDIT CARD PAYMENTS. DELINQUENT NOTICES WILL NOT BE SENT OUT. UTILITY SERVICE WILL ONLY BE CONNECTED OR DISCONNECTED BETWEEN THE HOURS OF 9:00 A.M. AND 2:00 P.M. MONDAY THRU FRIDAY. REQUESTS FOR SERVICE AFTER 2:00 P.M. WILL BE IMPLEMENTED THE FOLLOWING WORKDAY. CLEAR WATER ACT PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, GENDER, RELIGION, AGE, DISABILITY, POLITICAL BELIEFS, SEXUAL ORIENTATION & MARITAL OR FAMILY STATUS.